



# WE ARE HIRING!

## DIRECT SERVICE WORKER - ALTERNATIVE CARE/FOSTER CARE COMMUNITY UNIT

### Duties & Responsibilities:

- Recruits, screens and assesses foster home applications in addition to managing and supervising a caseload of foster families
- Assesses children and foster families regarding their level of functioning, capability, need for support and required resources/services
- Assists in developing a service plan for children requiring foster care as well as placement / discharge for planned and crisis situations
- Supervises the foster family and provides orientation; counselling; crisis intervention / de-escalation services; and, resolution
- Assists with cultural training; communication; problem-solving; and, advocacy between the foster parents and the Agency
- Completes reviews and makes recommendations for approval; further development; suspension; or, closure of foster homes (s)
- Excellent case and file management skills; stress management; time management; and, documentation detail (e.g., CFSIS, IM, etc.)
- Working in a team-based environment as well as independent responsibilities
- Willing and able to travel to designated First Nations Communities and rural areas as required
- Non-unionized Full-time Permanent (preference will be given to internal candidates); an eligibility list may be established for future openings

### Qualifications:

- Bachelor of Social Work (an equivalent combination of education and experience may be considered)
- A minimum of one (1) years' experience in front-line case management (i.e., foster care work)
- Experience conducting investigations including gathering and analyzing information to implement appropriate action(s)
- Demonstrated working knowledge of and familiarity with
  - Indigenous culture and an understanding of the rural cultural environment
  - The Child and Family Services Act; and, The Adoption Act; Aboriginal child welfare practices; First Nations history; and, colonization
  - Crisis intervention; child protection investigations; assessment of high risk situations to determine appropriate response times
  - Substance abuse; family violence; child abuse/neglect; grief and loss issues; and, community resources
- Excellent verbal and written communication skills (especially with regard to documentation and report-writing)
- A valid driver's license; a reliable vehicle; and, proficiency with Microsoft Office, CFSIS, IM, and SDM
- Fully immunized against COVID-19 as of October 31, 2021

**Application Process: (Posting: 2022-04R) SP4 Qualified Candidate's Salary: \$55,769.79 - \$77,343.99**

**Closing Date:** Open until filled

Please forward your résumé, cover letter, and three (3) references to [hr@secfs.ca](mailto:hr@secfs.ca)

Preference will be given to Southeast members and Indigenous (First Nations, Métis or Inuit) candidates meeting the position requirements. All Indigenous applicants are asked to self-declare within their cover letter. We thank all applicants; however, only those candidates selected for an interview will be contacted.

**We offer exceptional salaries, life insurance, pension, health/vision/dental, leave benefits**

Berens River · Black River · Bloodvein · Brokenhead · Hollow Water · Little Grand Rapids · Pauingassi · Poplar River

**Job Postings can be viewed at: [www.secfs.ca](http://www.secfs.ca)**

**SOUTHEAST  
CHILD & FAMILY SERVICES**