

## Recruitment Details

*The City of Winnipeg is a vibrant and dynamic organization with many opportunities!  
We offer a diverse and welcoming work environment that delivers quality services to our citizens.*

### **Industrial Waste Services Inspector 1 (Permanent on a Temporary Basis – Up to 9 months)**

Environmental Standards Division  
Water and Waste Department  
Posting No: 121485

**Closing Date: September 6, 2022**

#### **Job Profile**

Under the general supervision of the Field Services Coordinator, the Industrial Waste Services Inspector 1 is responsible for field sampling activities and analysis, installing automated sampling equipment, monitoring hauled wastewater deliveries, and other regulatory activities assigned under the Departments Sewer By-law monitoring and enforcement programs.

#### **As the *Industrial Waste Services Inspector 1*, you will:**

1. Collect samples from businesses in the Sewered Overstrength Monitoring program. Perform field analysis including quality control requirements to confirm compliance with by-law requirements. Deliver samples to the laboratory within the acceptable time frame to ensure sample validity.
2. Complete proper documentation on field activities including log sheets and chain of custody forms. Document all observations and evaluate wastewater discharges to determine if additional testing should be conducted.
3. Install and check automated sampling equipment.
4. Monitor Hauled Wastewater facilities for regulatory compliance. Review hauler documentation for compliance with license requirements and collect samples to ensure compliance with by-law requirements. Complete inspection reports to record observations and document violations for further enforcement action.
5. Determine if violations of the Sewer By-law have occurred during hauled wastewater disposal through onsite monitoring or review of video records. Prepare enforcement documents for signature by Branch Head.
6. Assist with inspections at commercial and industrial facilities to verify regulatory compliance.
7. Assist with investigations of by-law violations, including illegal discharges to the wastewater and land drainage system. Assist other branch staff in sample collection to help determine the source of the illegal discharge and document findings and observations for use in further enforcement action.
8. Liaise with other Department and Provincial staff to investigate and assess deleterious environmental impacts from illegal disposals to the wastewater and land drainage systems.
9. Respond to 311 complaints and inform residents and customers on Sewer By-law requirements.

10. Enter and update data in branch databases including LIMS and WHMS.
11. Compile evidence, prepare reports, correspondence, and prosecution data on inspections for use in appeals or court cases. Testify in court cases, as required.
12. Complete all required training as determined by the Branch.
13. Perform other duties consistent with the classification, as assigned.

**Your education and qualifications include:**

1. Complete High School Grade 12/G.E.D. or equivalent combination of education and experience.
2. Diploma or Degree from a recognized university/college program in Science, Environmental Science or Environmental Technology. Education must include courses relevant to the position (sample collection, basic chemistry and chemical analytical techniques, environmental monitoring and legislation).
3. Minimum of one-year prior related work experience.
4. Demonstrated ability to communicate effectively both verbally and in writing regarding investigation and enforcement activities.
5. Knowledge of sampling techniques, documentation, legal sampling guidelines, and field analysis techniques.
6. Knowledge of occupational hazards and the safety precautions and regulations applicable to the positions area of work.
7. Ability to make basic chemical and statistical calculations.
8. Demonstrated ability to follow safety regulations and safe work procedures.
9. Demonstrated ability to establish and maintain positive working relationships with employees at all levels of the organization, external contacts and the public, in accordance with the Respectful Workplace Standard.
10. Demonstrated organizational, problem solving and decision-making skills.
11. Demonstrated ability to use a computer for data entry, tabulation and retrieval utilizing Microsoft Excel, Word, Access, and Outlook (LIMS and WHMS 6 months).
12. Courses in database management, statistics, and industrial waste treatment are preferred.

**Conditions of employment:**

1. The successful applicant must maintain legal eligibility to work in Canada. If the successful applicant possesses a work permit, it is their responsibility to ensure the permit remains valid.
2. A Police Information Check satisfactory to the employer will be required from the successful candidate, at their expense.
3. Must possess and maintain, a valid Class 5 Manitoba Driver's Licence.
4. Physically capable of performing all the duties of the position in all kinds of weather conditions and the ability to lift up to 50 lbs.

**CORE COMPETENCIES for ALL EMPLOYEES OF THE CITY OF WINNIPEG:**

- Citizen & Customer Focus
- Respecting Diversity
- Ethics and Values
- Integrity and Trust
- Results Oriented

**How To Apply**

**APPLY ONLINE**, including all documentation listed below:

1. Current resume AND Application Form (**Required**).
2. Transcript of courses.
3. Applications submitted without REQUIRED documentation will not be considered.

**\*Your application documents must clearly indicate how you meet the qualifications of the position.\***

**Notes**

Online applications can be submitted at <http://www.winnipeg.ca/hr/>. For instructions on how to apply and how to attach required documents please refer to our [FAQ's](#) or contact 311. The City of Winnipeg uses the [Korn Ferry Leadership Architect Competency Model](#) as part of the recruitment process.

The salary range for this position is \$1,602.57 to \$1,907.03 bi-weekly, as per the Inspector Industrial Waste Services 1 classification within the CUPE Collective Agreement.

If and when this temporary position becomes permanent, the successful applicant to this bulletin will automatically receive this position and a further bulletin will not be necessary.

Applicants may be required to undergo testing to determine their knowledge, abilities, and skills as they relate to the qualifications of the position.

Must be able to complete within 6 months "Industrial Waste Treatment Volume 1" course.

Wastewater Treatment Plants are facilities that during the course of a normal working day may subject an employee to noxious odours, gas, dust and occasional exposure to adverse weather.

The successful candidate will be required to provide a Notice of Driver's Licence In Force document upon request.

The successful applicant will be required to complete job specific training required for this position as directed.

The successful applicant must be willing and able to work shift work as assigned.

We have great benefits and competitive salaries, and we are committed to ongoing learning and career development!

***We value diversity in our workplace. Indigenous peoples, women, racialized peoples, persons with disabilities, 2SLGBTQ+ peoples and Newcomers are encouraged to self-declare.***

**Only candidates selected for interviews will be contacted. Requests for Reasonable Accommodation will be accepted during the hiring process.**