

TRAVEL

	YES	NO
1. Did you submit an abstract / précis in response to a "Call for Papers"?		
2. Was your submission peer-reviewed?		
3. At this time, has your submission been accepted?		
4. In addition to presenting your paper what, if any, other roles will you be fulfilling at the conference. <i>Check all that apply. Provide supporting documentation for each.</i> <input type="checkbox"/> Conference Chair <input type="checkbox"/> Session Chair <input type="checkbox"/> Discussant <input type="checkbox"/> Workshop Leader / Facilitator <input type="checkbox"/> Keynote Speaker <input type="checkbox"/> Representative of Society / Association <input type="checkbox"/> Other (<i>Specify</i>) _____		

CONFERENCE INFORMATION

- Name and Location of Meeting _____
- Dates of Meeting From _____ to _____
- Is the meeting Regional National International
- Is the meeting Annual Biennial Triennial Other

NB: *Travel arrangement must comply with the University's Travel Policy.*

TRAVEL

BUDGET SUMMARY

1. Airfare / Transportation	\$
2. Accommodations	\$
3. Conference Registration Fees	\$
4. Subsistence (\$45/day in Canada \$70.00/day Internationally)	\$
5. Other Expenses (<i>specify</i>)	\$
TOTAL COSTS	\$
Total available from other sources	\$
TOTAL GRANT REQUESTED	\$

1. List other funding sources to which you have applied or may be applying for support of this travel (e.g. The University of Winnipeg Students Association):

2. Is the conference / meeting able to provide funds in support of your travel? Yes No

If yes, indicate approximate amount \$ _____

The funds are to support Travel Subsistence Registration General

TRAVEL

DEPARTMENTAL EVALUATION – PLEASE TYPE

The Office of Graduate Studies values the Graduate Program Advisor's input on project proposals. Applicants should allow adequate time for their Advisor's reviews to be completed. **This review MUST be completed.** Applicants may **NOT** review their own application. Advisors should ensure that they have addressed the two assessment points below.

NOTE: *This evaluation is required from the Student's Department.*

a) Graduate Program Advisor's Review

Please comment on the following:

1. The scholarly significance of this presentation
2. The significance of the conference to the applicant's field of research

Signature of Graduate Program Advisor: _____

PRINT NAME: _____

TRAVEL

b) Departmental Graduate Program Committee Chair's Review

Please comment on the benefits expected to accrue to the scholar and the University from the conference

Signature of Departmental Graduate Program Committee Chair: _____

PRINT NAME: _____

c) Applicant's acknowledgment of above comments Signature: _____

TRAVEL

REQUIRED ATTACHMENTS

Note: Incomplete applications will not be considered for funding

CONFERENCE DETAILS

- Provide conference details through a URL address or 1-2 (max) printed pages
- Précis / abstract of your paper / poster
- Copy of invitation (*if invited*)
- Copy of acceptance (*if submission is accepted*)
- Please describe the importance of this conference in your area of study, and explain how the format of your participation is appropriate for this venue.

RESEARCH and AWARD HISTORY*

- List all grants awarded over the past 5 years.* This would include entrance scholarships from UWinnipeg. For each, include the following information:
 - a) the year(s)
 - b) the granting agency,
 - c) the title of the project,
 - d) the amount of the grant,
 - e) the amount remaining.
- List all publications for the past 5 years*.
 - a) Provide complete citations for all documents listed (including co- authors, title, publisher, journal, volume, date of publication, page numbers, etc.).
 - b) Indicate with an asterisk (*) which publications are refereed.
 - c) Specify your role for co-authored publications.

* Including your CV, which lists your funding and publication history, is acceptable.

If you have no publications or funding please indicate this:

I have no previous funding.

I have no publications.