



## GRADUATE STUDENT TRAVEL GRANT APPLICATION

Deadline: Oct. 15, Feb. 15, and June 15. (All students must apply to the deadline date that is *before* the start of your travel.)

The completed application and supporting documents should be submitted by the Graduate Program Chair via **EMAIL** to [gradstudies@uwinnipeg.ca](mailto:gradstudies@uwinnipeg.ca)

*Note: Incomplete applications will not be considered for funding*

### APPLICANT INFORMATION

Surname:	Given Name:
Email:	Phone:
Program:	
Date:	Applicant's Signature*: _____

\*For those without an electronic signature, you may sign the document by typing your name

### PRESENTATION INFORMATION

Title of paper / poster / presentation:
Total Amount Requested: \$ _____ (\$750 max)

UNIVERSITY DECISION	(For office use only)
Approved    Denied	AMOUNT GRANTED:
Conditions:	
Dean of Graduate Studies:	Date:

## EVENT INFORMATION

(The Travel Grant is for graduate students presenting or disseminating research at an event.	YES	NO
Did you submit an abstract / précis in response to a "Call for Papers"?	<input type="checkbox"/>	<input type="checkbox"/>
Was your submission peer-reviewed?	<input type="checkbox"/>	<input type="checkbox"/>
At this time, has your submission been accepted? <input type="checkbox"/> Accepted <input type="checkbox"/> Pending		
In addition to presenting, what, if any, other roles will be fulfilled at the event? Please provide supporting documentation for each. List all that apply: Conference chair, Workshop leader/facilitator, Keynote speaker, Session chair, Discussant, Representative of society/association, Other, Not applicable		
Name of Event:		
Location of Event:		
Dates of Event:		
Is the event: <input type="checkbox"/> Regional <input type="checkbox"/> National <input type="checkbox"/> International		
Is the event: <input type="checkbox"/> Annual <input type="checkbox"/> Biennial <input type="checkbox"/> Triennial <input type="checkbox"/> Other		

# REQUIRED ATTACHMENTS

Note: Incomplete applications will not be considered for funding

## EVENT DETAILS

In the area below, please provide the URL (web address) with the conference information:

In the area below I have described the importance of this conference in my area of study, and explained how the format of my participation is appropriate for this venue:

Below I have provided the précis/abstract of my paper/poster/presentation:

I have attached a PDF copy my invitation and/or acceptance to the event to the GS Travel Grant submission email.

## PUBLICATION AND AWARD HISTORY

### PUBLICATIONS

(List papers published in refereed journals, books, and proceedings for the past 5 years beginning with the most recent.)

- Provide complete citations for all documents listed (including co-authors, title, publisher, journal, volume, date of publication, page numbers, etc.)
- Indicate with an asterisk (\*) which publications are refereed.
- Specify your role for co-authored publications.

I have no publications     I have listed my publication history below

## AWARDS & SCHOLARSHIPS

(List all awards held over the past 5 years. This would include entrance scholarships from the University of Winnipeg)

For each, please include the following information:

- the year(s)
- the granting agency
- the title of the project,
- the amount of the award,
- the amount remaining

I have no previous funding     I have listed my funding history below

**BUDGET SUMMARY** (an estimate of expenses)

Airfare / Transportation	\$
Accommodations	\$
Conference Registration Fees	\$
Subsistence <i>\$45/day Domestic / \$70/day International</i>	\$
Other Expenses ( <i>specify</i> )	\$
Total Costs	\$
List other funding sources to which you have applied or may be applying for supporting this travel (e.g. <i>The University of Winnipeg Students' Association</i> )	
	-\$
	-\$
	-\$
	-\$
	-\$
Total available from other sources	-\$
<b>TOTAL GRANT REQUESTED</b>	<b>\$</b>

NB: *Travel arrangement must comply with the University's Travel Policy.*

**EVENT FUNDING**

Is the conference able to provide funds in support of your travel and attendance?

YES       NO

If YES, please indicate the approximate amount: \$ \_\_\_\_\_

The funds are to support:  Travel    Subsistence    Registration    General

Please indicate below any other factors you feel are relevant to your GS Travel Grant application:

**Once completed, please forward this form to your Graduate Program Advisor / Supervisor**

## GRADUATE PROGRAM ADVISOR REVIEW

The Graduate Student Scholarship and Awards Committee values the Graduate Program Advisor's input on project proposals. **This review MUST be completed.** Applicants may **NOT** review their own application. Advisors should ensure that they have addressed the two assessment points below.

Please comment on the following:

1. The scholarly significance of this presentation
2. The significance of the event to the applicant's field of research

Signature of Graduate Program Advisor\*: \_\_\_\_\_

\*for those without an e-signature, you may sign the document by typing your name.

Print Name: \_\_\_\_\_