THE UNIVERSITY OF **WINNIPEG** | **Faculty of Graduate Studies**

GRADUATE STUDENT VIRTUAL CONFERENCE GRANT APPLICATION

Deadline: Oct. 15, Feb. 15, and June 15. (All students must apply to the deadline date that is *before* the start date of your virtual conference.

The completed application and supporting documents should be submitted by the Graduate Program Chair via EMAIL to gradstudies@uwinnipeg.ca
Note: Incomplete applications will not be considered for funding

APPLICANT INFORMATION

Surname:	Given Name:
Email:	Phone:
Program:	
Date:	Applicant's Signature*:

*For those without an electronic signature, you may sign the document by typing your name

PRESENTATION INFORMATION

Title of paper / poster / presentation:
Total Amount Requested: $_____ ($750 max)

UNIVERSITY DECISION	*(For office use only)*
Approved Denied	AMOUNT GRANTED:
Conditions:	
Dean of Graduate Studies:	Date:

EVENT INFORMATION

	YES	NO
This grant is for graduate students presenting or disseminating research at virtual event.		
Did you submit an abstract / précis in response to a "Call for Papers"?	☐	☐
Was your submission peer-reviewed?	☐	☐
At this time, has your submission been accepted? ☐ Accepted ☐ Pending		
In addition to presenting, what, if any, other roles will be fulfilled at the event? Please provide supporting documentation for each. List all that apply: Conference chair, Workshop leader/ facilitator, Keynote speaker, Session chair, Discussant, Representative of society/association, Other, Not applicable		
Name of Event:		
Location of Event:		
Dates of Event:		
Is the event: ☐ Regional ☐ National ☐ International		
Is the event: ☐ Annual ☐ Biennial ☐ Triennial ☐ Other		

REQUIRED ATTACHMENTS
Note: Incomplete applications will not be considered for funding

EVENT/PUBLICATION DETAILS

☐ In the area below, please provide the URL (web address) with the virtual conference information:

☐ In the area below I have described the importance of this virtual conference in my area of study, and explained how the format of my participation is appropriate for this venue:

☐ Below I have provided the précis/abstract of my paper/poster/presentation:

☐ I have attached a PDF copy of my invitation and/or acceptance to the virtual event to the GS Virtual Conference Grant submission email.

PUBLICATION AND AWARD HISTORY

PUBLICATIONS

(List papers published in refereed journals, books, and proceedings for the past 5 years beginning with the most recent.)

- Provide <u>complete citations</u> for all documents listed (including co-authors, title, publisher, journal, volume, date of publication, page numbers, etc.)

- Indicate with an asterisk (*) which publications are refereed.

- Specify your role for co-authored publications.

☐ I have no publications ☐ I have listed my publication history below

AWARDS & SCHOLARSHIPS

(List all awards held over the past 5 years. This would include entrance scholarships from the University of Winnipeg)

For each, please include the following information:

- the year(s)
- the granting agency
- the title of the project,
- the amount of the award,
- the amount remaining

☐ I have no previous funding   ☐ I have listed my funding history below

BUDGET SUMMARY (an estimate of expenses)

In the boxes provided, please list an estimate of your expenses.

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Virtual Conference Registration Fees	$
Other Expenses (*specify*)	$
Total Costs	$
List other funding sources to which you have applied or may be applying for supporting this virtual event *(e.g. The University of Winnipeg Students' Association)*	
	-$
	-$
	-$
	-$
	-$
Total available from other sources	-$
TOTAL GRANT REQUESTED	$

EVENT FUNDING

Is the virtual conference able to provide funds in support of your attendance?

☐ YES   ☐ NO

If YES, please indicate the approximate amount: $_____

The funds are to support: ☐Registration ☐General

Please indicate below any other factors you feel are relevant to your GS Virtual Conference application:

Once completed, please forward this form to your Graduate Program Advisor / Supervisor

GRADUATE PROGRAM ADVISOR REVIEW

The Graduate Student Scholarship and Awards Committee values the Graduate Program Advisor's input on project proposals. **This review** <u>MUST</u> **be completed.** Applicants may **<u>NOT</u>** review their own application. Advisors should ensure that they have addressed the two assessment points below.

Please comment on the following:
1. The scholarly significance of this virtual presentation
2. The significance of the virtual event to the applicant's field of research

Signature of Graduate Program Advisor*: _____

*for those without an e-signature, you may sign the document by typing your name.

Print Name: _____